

**OWEN SOUND REVOLVER CLUB INC.  
BYLAW #2**

**This Bylaw replaces Bylaw 2 dated 30 May 2000.**

**A bylaw relating generally to the day-to-day operations of the affairs of the OWEN SOUND REVOLVER CLUB.**

BE IT ENACTED as a by-law of OWEN SOUND REVOLVER CLUB (the Corporation) as follows:

**1. Membership Qualifications:**

**1.1 All members:**

- a)** Shall abide by all Bylaws, Rules and Policies as set forth by the Corporation.
- b)** Shall act in a sportsmanlike and safe manner at all times.
- c)** Shall pay the required membership dues & fees as set by the executive and approved by the members, to the Treasurer. Membership dues are due January 1<sup>st</sup> for the current year.
- d)** Shall be issued a Membership Card after receipt of initial payment of dues, and either a new card or else a sticker updating the year for which dues have been renewed.
- e)** Shall, if they have not paid dues within 30 days of the due date set by the corporation, have their membership revoked, and shall return any Corporation property they may possess.
- f)** Shall have liability insurance, approved by the Executive, and are required to supply the Treasurer with proof of Insurance if it is not obtained through the corporation.
- g)** Shall sign and abide by, the Corporation's Liability Waiver Form.
- h)** Shall not be under a court order prohibiting possession of firearms.

**1.2 There are four (4) levels of membership classifications, which are as follows;**

Regular	Membership
Probationary	Membership
Junior	Membership
Family	Membership

- a)** Shall be limited to a maximum number of one hundred and fifty (150) members in total.

**1.3 Regular Membership**

- a)** Shall be limited to persons who are at least eighteen (18) years of age.
- b)** Shall hold a valid Possession and Acquisition Firearms License (PAL) in order to shoot firearms without Direct and Immediate Supervision.

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**c)** Shall have completed the Corporation's Club Level Safety Course, or equivalent, and demonstrated proficiency in handling firearms.

**1.4 Probationary Membership**

**a)** This membership category is for individuals who have not yet completed the Corporation's or equivalent Club Level Safety Course, and demonstrated proficiency in handling firearms.

**b)** The probationary period shall be a minimum of three months from the date of approval by the Executive of a membership application.

**c)** The probationary period may be waived by the Range Safety Officer if the applicant can provide adequate evidence of having completed an equivalent course at another club and evidence of an acceptable level of proficiency.

**d)** Upon satisfactory completion of the probationary period, the record of probationer's attendance shall be submitted to the Executive for consideration for Regular membership.

**e)** The probationary attendance record must be completed to the satisfaction of the Executive within one year from the date of approval of membership application, otherwise membership renewal may be denied at the discretion of the Executive.

**1.5 Junior Membership (No Voting Privileges)**

**a)** Shall be available to those persons who are age Twelve (12) to Seventeen (17) inclusive.

**b)** Shall be open to individuals who ~~will~~ agree to be under the direct and immediate supervision of a regular member whenever handling firearms.

**c)** Shall have their parents and/or Guardians sign our "Club Consent Form", showing ~~to be~~ that they are in agreement ~~to~~ with the junior being a member of the Corporation and being involved with the training, safe-handling and firing of all the firearms that are allowed to be fired at our Facility.

**d)** Shall have no voting privileges.

**1.6 Family Memberships**

**a)** This category is primarily to accommodate a family fee rate.

**b)** Shall meet all of the above membership requirements.

**c)** Family Memberships shall include the husband and wife and their children under the age of 21 who reside at home or are enrolled in a post secondary institution. All family members 18 years of age and older will enjoy full voting rights.

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**1.7 Guests**

- a)** Regular Members are encouraged to introduce Guests to the Corporation's facilities.
- b)** All guests who will be shooting must be informed of and agree to abide by the Corporation's Range Rules, and shall be introduced to the acting Range Officer.
- c)** A hosting Member shall supervise and be responsible for their guest's conduct while on Club property.

**2. Club Facilities**

- a)** The Club facilities are to be used by members and their invited guests at any time, other than when the facility is being used for another purpose the Executive deem necessary; such as maintenance, rental of the facility or shooting tournaments. At such times notice will be posted as to dates and times the facility would not be available.
- b) Club rental;** from time to time the Executive may rent "The Club Facilities" to a third party group. At such times notice will be posted as such and members will be notified by e-mail as to dates and times the facility would not be available.
- c)** Any damage must be reported as soon as possible to the Executive, either by telephone or email or other electronic messaging, and an entry made in the Property Maintenance Log giving the date, name or membership number of the person reporting, and a description of the problem.
- d) No person** impaired by alcohol or drugs shall be allowed on the Corporation's Property.
- e)** Entry Keys may be obtained by any Regular or adult Family Club Member who has:  
1) attended and successfully completed the Club Level Safety Course or equivalent; and ...  
2) satisfied the current Range Safety Officer (or their designate) that he/she is proficient and comfortable with acting as a Range Officer on the firing Line; and ...  
3) agreed to take on the responsibilities that are assumed by signing the Key Holder Agreement.
- f)** Key-holders must be prepared to act as a Range Officer and generally supervise any persons that may have entered the facility, which you have made available to them by using your key.
- g)** Key-holders must secure the building, following all posted rules & procedures, or pass this responsibility on to another Key-holder, before leaving the building.
- h)** The key remains the property of the Corporation. There will be a fee for the keys (see separate Fee Schedule), to offset costs associated with maintaining the security of the facility. The locks will be changed from time to time, if the Executive determines a need, in order to maintain security.
- i)** The key must be returned to the Corporation if an individual fails to remain a member, no longer wants to assume the responsibilities associated with it, or upon request of the Range Safety Officer or Executive.
- j)** Keys may be provided temporarily to other persons on an as-needed basis, as approved by the Executive.

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**3. Training**

**3.1** The Corporation shall provide a “Club Level Safety Course” that all members must pass to be qualified to handle firearms unsupervised within the facility, if they have not been exempted as provided in paragraph 1.4.

**3.2** Details of this Course shall be defined in the Policy and Procedures Manual.

**3.3** At the conclusion of the course, the Corporation shall keep the following records on file:

- 1) The Club Level Course Registration Form, including Name, Address, Phone #, E-mail, Firearms Licence Number and Expiry Date.
- 2) Written Test Results, signed and dated by the instructor/s.
- 3) Practical Test Results, signed and dated by the instructor/s.
- 4) Live Fire Test Target, signed and dated by the instructor/s and the shooter.
- 5) Candidate Evaluation, Recommendations or Comments, signed and dated by the instructor/s.

Passed by the Board of Directors and sealed with the corporate seal as of the 9th day of May 2019.

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President

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Secretary

I hereby certify the within by-law was duly confirmed by the directors and members of the Corporation at a meeting duly called for the purpose on the 11th day of June 2019.

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Secretary